

**MINUTES**  
**HOMEOWNERSHIP EDUCATION RESOURCE ORGANIZATION (HERO)**  
**BOARD OF DIRECTORS' MEETING**  
**ABERDEEN DAKOTA EVENT CENTER**  
**August 29, 2019**

**Board Members Present:** David Pummel Chairman  
Bill Hansen, Treasurer  
Scott Erickson, Commissioner  
Rick Hohn, Commissioner

**Board Members Absent:** Brent Dykstra, Vice-Chair  
Steve Kolbeck, Commissioner  
Mark Puetz, Commissioner

**Staff Present:** Mark Lauseng, Executive Director  
Todd Hight, Director of Finance and Administration  
Brent Adney, Director of Homeownership Programs  
Tasha Jones, Director of Rental Housing Management  
Lorraine Polak, Director of Rental Housing Development  
Amanda Weisgram, Director of Marketing and Research  
Mike Harsma, Director of Single Family Development  
Mary Stewart, HERO State Coordinator  
Sheila Ricketts, Marketing/Executive Assistant  
Chas Olson, Housing Development Officer (via telephone)

**Guests Present:** Dixie Hieb, Davenport, Evans, Hurwitz & Smith, Counsel to SDHDA  
Bronson Martin, Caine Mitter & Associates  
Nick Fluehr, Wells Fargo  
Rebecca Reape, Wells Fargo  
Holly Engelhart, Eide Bailly  
Jeff Mitchell, Homes Are Possible, Inc.  
Ben Fosland, JB Holdings/Black Hills CPA Group LLC (via telephone)  
Kent Haag, Haag Development, Inc. (via telephone)  
Bonnie Mogen, Costello Companies (via telephone)  
Joan Franken, Costello Companies (via telephone)  
Clint Powell, SHELTER Community Housing Corporation (via telephone)  
Angie Boersma, ID8 Architecture  
Judy Domalewski, Black Hills Works (via telephone)

**I. CALL TO ORDER/CONFLICT OF INTEREST**

The meeting was called to order at 10:39 a.m. and roll was called. Chairman Pummel called for conflicts of interest and none were noted.

**II. APPROVAL OF AGENDA**

It was moved by Commissioner Hohn and seconded by Commissioner Hansen that the Agenda be adopted as presented, but reserving the right to make changes during the meeting.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Pummel; Commissioners Erickson, Hansen and Hohn.

Excused: Commissioner Dykstra, Kolbeck and Puetz.

**III. APPROVAL OF MINUTES**

It was moved by Commissioner Erickson and seconded by Commissioner Hohn that the Minutes of the Board of Directors' Meeting dated August 1, 2018, be adopted as amended.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Pummel; Commissioners Erickson, Hansen and Hohn.

Excused: Commissioner Dykstra, Kolbeck and Puetz.

**IV. HERO STATE COORDINATOR'S REPORT**

Mary Stewart, HERO State Coordinator, gave a report on the HERO Program.

**V. NEW BUSINESS**

**A. Resolution No. 19-08-01: Fiscal Year 2020 Homeownership Education Resource Organization (HERO) Partner Approvals**

After review and discussion, it was moved by Commissioner Hansen and seconded by Commissioner Hohn that the above Resolution be adopted as follows:

WHEREAS, Homeownership Education Resource Organization (HERO) funding applications have been reviewed in accordance with the HERO funding requirements; and

WHEREAS, it is the HERO Board's desire to continue to expand the delivery of quality homebuyer education throughout South Dakota;

NOW, THEREFORE, BE IT RESOLVED that the following 15 applicants be approved as HERO Partners for fiscal year 2020.

Cheyenne River Housing Authority  
Consumer Credit Counseling Service of the Black Hills  
Consumer Credit Counseling Service – Lutheran Social Services  
Four Bands

Homes Are Possible, Inc.  
Inter-Lakes Community Action Partnership, Inc.  
James Valley Housing, Inc.  
Lakota Funds  
Mazaska Owecaso Otipi Financial, Inc.  
NeighborWorks® Dakota Home Resources  
Northeast South Dakota Community Action Program dba Grow SD  
Oglala Sioux Tribe Partnership for Housing, Inc.  
Sioux Empire Housing Partnership  
Thunder Valley Community Development Corporation  
T Yamni-Sisseton Wahpeton Housing Authority

BE IT FURTHER RESOLVED, that other Native Organization HERO Partners be added as it meets staff conditions.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Pummel; Commissioners Erickson, Hansen and Hohn.

Excused: Commissioner Dykstra, Kolbeck and Puetz.

**B. Resolution No. 19-08-02: Resolution Adopting the Fiscal Year 2020 Budget**

After review and discussion, it was moved by Commissioner Erickson and seconded by Commissioner Hansen that the above Resolution be adopted as follows:

WHEREAS, the Board of Directors of the Homeownership Education Resource Organization (HERO) has reviewed the proposed budget as presented and attached for fiscal year 2020;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of HERO hereby approves the proposed budget for fiscal year 2020.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Pummel; Commissioners Erickson, Hansen and Hohn.

Excused: Commissioner Dykstra, Kolbeck and Puetz.

**C. Resolution No. 19-08-03: Resolution to Establish Officer Positions**

After review and discussion, it was moved by Commissioner Hohn and seconded by Commissioner Erickson that the above Resolution be adopted as follows:

WHEREAS, SDCL 11-11-18 provides that the Commissioners of the South Dakota Housing Development Authority (the "Authority") shall elect from among their number a Chairman and a Vice-Chairman annually and such other officers as they may determine;

WHEREAS, SDCL 11-11-21 provides that the Executive Director is the Secretary of the Authority;

WHEREAS, the Bylaws of the Authority, which Bylaws were repealed pursuant to Resolution No. 18-08-34, provided that the officers of the Authority shall be a Chairman, Vice-Chairman, Secretary, Treasurer, and such Assistant Treasurers as may be appointed;

WHEREAS, the Authority has traditionally elected the Authority's Director of Finance as Assistant Treasurer; and

WHEREAS, the Board of Commissioners now wishes to establish by resolution the officer positions for the Authority;

NOW, THEREFORE, BE IT RESOLVED, that the following shall be the officers of the Homeownership Education Resource Organization (HERO) Board of Commissioners:

**DRAFT**

- Chairman
- Vice-Chairman
- Secretary
- Treasurer
- Assistant Treasurer

BE IT FURTHER RESOLVED, that the Executive Director of the Authority shall serve as its Secretary;

BE IT FURTHER RESOLVED, that the Director of Finance of the Authority shall serve as the Assistant Treasurer; and

BE IT FURTHER RESOLVED, that all other officer positions shall be filled by nomination made by the Commissioners from the floor.

Via voice vote, the following votes were recorded:

Voting AYE: Chairman Pummel; Commissioners Erickson, Hansen and Hohn.

Excused: Commissioner Dykstra, Kolbeck and Puetz.

**D. Resolution No. 19-08-04: Resolution to Rescind Resolution No. 19-08-03**

After review and discussion, it was moved by Commissioner Hohn and seconded by Commissioner Hansenn that the above Resolution be Rescinded.

**E. Resolution No. 19-08-05: Election of Officers for Fiscal Year 2020**

After review and discussion, it was moved by Commissioner Hohn and seconded by Commissioner Erickson that the above Resolution be adopted as follows:

BE IT HEREBY RESOLVED by the Homeownership Education Resource Organization (HERO) Board of Directors that the officers for fiscal year 2020 be elected as follows:

Chairman – David Pummel  
Vice-Chairman – Brent Dykstra  
Secretary – Mark Lauseng (SDCL 11-11-12)  
Treasurer – Bill Hansen  
Assistant Treasurer – Todd Hight

Via voice vote, the following votes were recorded:  
Voting AYE: Chairman Pummel; Commissioners Erickson, Hansen and Hohn.  
Excused: Commissioner Dykstra, Kolbeck and Puetz.

**VI. DATE OF NEXT MEETING AND ADJOURNMENT**

The next Board of Commissioners' Meeting has not been yet scheduled. It was moved by Commissioner Hohn and seconded by Commissioner Hansen that the Meeting adjourn. The Meeting adjourned at 10:57 a.m.

Via voice vote, the following votes were recorded:  
Voting AYE: Chairman Pummel; Commissioners Erickson, Hansen and Hohn.  
Excused: Commissioner Dykstra, Kolbeck and Puetz.

Respectfully submitted,

Mark Lauseng  
Secretary