

**SDHHC**  
**Policy Advisory Committee (PAC)**  
**8-23-18 Meeting Minutes**

**Members present**

Montie Barclay  
Joseph Tielke  
Stephanie Monroe  
Heather Bailey  
Andrea Denke  
Chelsie Ogaard

**Members absent**

Anita Deranleau  
Joanne Hairy Shirt  
Kim Clausen  
Melanie Bliss  
Sherry Scudder

**Other attendees (SDHDA)**

Lorraine Polak  
Denise Albertson  
Davis Schofield  
Steve Stunes (consultant)

**Agenda**

- SDHMIS Partnership Agreement yearly review
- PAC Minutes 7-17-18
- Discussion PAC meeting schedule change
- Question and answer CoC funding applications ranking meeting
- Attendance options for PAC CoC Competition Ranking meeting

The Policy and Advisory Committee was represented by a quorum of members allowing for official business of SDHHC to be conducted. The first order of business was the review and approval of 7-17-18 PAC meeting minutes. PAC voted unanimously to approve the minutes.

PAC meeting plans and issues with attendance of PAC members and difficulty with obtaining a quorum was discussed. The PAC deliberated about various options for PAC meetings each month. In the end the PAC quorum voted unanimously to reschedule all future PAC regular monthly meetings to the second Thursday of each month at 9 am Central time. There was a general discussion on PAC attendance requirements. Davis reported his intentions to make attempts to contact PAC members in regards to future meeting schedule and to cancel current schedule and to invite PAC members via email to new PAC meeting monthly schedule.

The next order of business was a discussion on SDHMIS Partnership Agreement yearly review. There was a brief discussion on the document. The SDHMIS Partnership Agreement yearly review was tabled to allow further review. The agreement was to table the topic until next regular PAC meeting on 9/13/18. PAC members agreed that with CoC competition there has been very limited time to properly review the document.

There was a general discussion on the 2018 CoC Competition and ranking meeting. The PAC membership has two options for attendance. The first option is via in person attendance at SD Housing Development Authority and the second option is via SKYPE conference call for the meeting scheduled to begin at 10 am 8/28/18.

The meeting was formally adjourned. The next general monthly PAC meeting will be Thursday, September 13, 2018 at 9 am central time.