

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2018 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2018 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2018 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2018 CoC Program NOFA.

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/12/2018

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

a. Legal Name: South Dakota Housing Development Authority

b. Employer/Taxpayer Identification Number (EIN/TIN): 46-0318666

| | | | |
|--------------------------------|-----------|--------|--|
| c. Organizational DUNS: | 062197517 | PLUS 4 | |
|--------------------------------|-----------|--------|--|

d. Address

Street 1: 3060 East Elizabeth Street

Street 2: PO Box 1237

City: Pierre

County: Hughes

State: South Dakota

Country: United States

Zip / Postal Code: 57501

e. Organizational Unit (optional)

Department Name: Department of Rental Housing

Division Name: Department of Rental Housing

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mrs.

First Name: Lorraine

Middle Name:

Last Name: Polak

Suffix:

Title: Director Rental Housing Development

Organizational Affiliation: South Dakota Housing Development Authority

Telephone Number: (605) 773-3108

Extension:

Fax Number: (605) 773-5154
Email: lorraine@sdhda.org

1C. SF-424 Application Details

9. Type of Applicant: A. State Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6200-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): South Dakota
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: SD-500 CoC Planning Application FY 2018

16. Congressional District(s):

a. Applicant: SD-000
b. Project: SD-000
(for multiple selections hold CTRL+Key)

17. Proposed Project

a. Start Date: 07/01/2019
b. End Date: 06/30/2020

18. Estimated Funding (\$)

a. Federal:
b. Applicant:
c. State:
d. Local:
e. Other:
f. Program Income:
g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE:

21. Authorized Representative

Prefix: Mr.

First Name: Mark

Middle Name:

Last Name: Lauseng

Suffix:

Title: Executive Director

Telephone Number: (605) 773-3181
(Format: 123-456-7890)

Fax Number: (605) 773-5154
(Format: 123-456-7890)

Email: mark@sdhda.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/12/2018

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - Form 2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2510-0011 (exp.11/30/2018)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: South Dakota Housing Development Authority

Prefix: Mr.

First Name: Mark

Middle Name:

Last Name: Lauseng

Suffix:

Title: Executive Director

Organizational Affiliation: South Dakota Housing Development Authority

Telephone Number: (605) 773-3181

Extension:

Email: mark@sdhda.org

City: Pierre

County: Hughes

State: South Dakota

Country: United States

Zip/Postal Code: 57501

2. Employer ID Number (EIN): 46-0318666

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$56,582

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, city and state) of the project or activity: SD-500 CoC Planning Application FY 2018 3060 East Elizabeth Street Pierre South Dakota

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

I AGREE:

Name / Title of Authorized Official: Mark Lauseng, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 07/24/2017

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: South Dakota Housing Development Authority

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

| | |
|---|--|
| I certify that the above named Applicant will or will continue to provide a drug-free workplace by: | |
| a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition. | e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant; |
| b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace. | f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; |
| c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.; | g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f. |
| d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction; | |

Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and

| |
|---|
| X |
|---|

accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Authorized Representative

Prefix: Mr.

First Name: Mark

Middle Name

Last Name: Lauseng

Suffix:

Title: Executive Director

Telephone Number: (605) 773-3181
(Format: 123-456-7890)

Fax Number: (605) 773-5154
(Format: 123-456-7890)

Email: mark@sdhda.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/12/2018

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

| |
|---|
| X |
|---|

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: South Dakota Housing Development Authority

Name / Title of Authorized Official: Mark Lauseng, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/12/2018

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: South Dakota Housing Development Authority
Street 1: 3060 East Elizabeth Street
Street 2: PO Box 1237
City: Pierre
County: Hughes
State: South Dakota
Country: United States
Zip / Postal Code: 57501

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

X

Authorized Representative

Prefix: Mr.

First Name: Mark

Middle Name:

Last Name: Lauseng

Suffix:

Title: Executive Director

Telephone Number: (605) 773-3181
(Format: 123-456-7890)

Fax Number: (605) 773-5154
(Format: 123-456-7890)

Email: mark@sdhda.org

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/12/2018

2A. Project Detail

- 1a. CoC Number and Name:** SD-500 - South Dakota Statewide CoC
- 1b. Collaborative Applicant Name:** South Dakota Housing Development Authority
- 2. Project Name:** SD-500 CoC Planning Application FY 2018
- 3. Component Type:** CoC Planning Project Application

2B. Project Description

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

South Dakota Housing Development Authority (SDHDA) is the Collaborative Applicant and lead agency overseeing HUD CoC compliance and obligations for SD-500 statewide CoC - South Dakota Housing for the Homeless Consortium (SDHHC). The 2018 CoC Planning Grant will be utilized to pay for SDHDA staff time and expenses to plan, organize, and facilitate the ongoing operations of SDHHC. Ongoing CoC operations include completing quarterly meetings of CoC, attending and assisting the efforts of committees and sub committees, strengthening public relations and soliciting new members, evaluating the effectiveness of new programs, overseeing coordinated entry, and implementing program changes as needed. In addition, SDHDA staff complete ongoing monitoring of CoC recipients by reviewing HMIS data quality performance measurements and assisting with program performance as appropriate. SDHDA staff also provide assistance with research on best practices and respond effectively to community requests for information on homelessness related topics.

SDHDA also administers the Emergency Solutions Grant and is HMIS lead agency. The individuals working with CoC, ESG, and HMIS are located within the same department of SDHDA and work closely to ensure programs are aligned and coordinated, all geographical areas of the state are served, and informed decisions are made.

SDHDA CoC Administrator keeps the statewide by name list of homeless veterans and organizes case conferencing activities while working closely with Veterans' Services to ensure veterans are being quickly identified and housed, as well as, monitoring federal benchmarks associated with ending veteran homelessness.

Previous Planning Grants were utilized to contract with South Dakota Community Action Agencies to broaden CoC outreach to all areas of the state as well as enhancing PIT count data collection. The plan is to continue this partnership community action agencies. SDHHC has contracted with Simtech Solutions for assistance with PIT Count and to organize data used in the PIT count reports submitted to HUD. The next step of PIT Count proficiency is working with SDHDA's Data Analyst to utilize GIS mapping for location of homeless households and corresponding services and housing units available. SDHHC is making a concerted effort to address issues with homelessness associated youth and in rural areas. SDHHC is involved in the Rural Supportive Housing Initiative and working with TA provider on a Peer Leadership Network Organizational and Capacity Development Plan development and implementation activities. The SDHHC youth committee membership will serve as the catalyst to organize and maintain a Youth Action Board (YAB) for SDHHC and to developed, organize, and successfully complete a statewide Youth Forum bringing together youth and the full spectrum of youth services providers and stakeholders.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

Policy and Advisory Committee (PAC), is the governing board of SDHHC and adopted a formal Data Quality plan. For data quality, performance reports from CoC funded projects are reviewed at least quarterly by CoC Administrator and the Administrator then works with CoC grantee agencies to address any data quality issues. The quarterly reports are also reviewed to evaluate program efficiencies so technical assistance can be provided to the agencies as necessary. The CoC funded agencies also participate in monthly work groups, providing a forum for addressing collaboratively; data quality, HUD best practices, and program requirements.

PIT Count planning, organizing, and improvement efforts continue throughout the year. SDHDA's Data Analyst is working to create a PIT application through GIS mapping for 2019 count as an alternative to using SIMTECH software. Currently, SDHDA financed housing units are incorporated into GIS mapping and services and homeless count data being incorporated within the next 12 months.

The SDHDA's CoC Administrator, ESG Program Coordinator, and the Director of Rental Housing Development meet at least monthly to discuss progress, address challenges, review outcomes of coordinated entry, review CoC planning efforts, and evaluate housing opportunities. This provides an opportunity for implementing program changes in housing finance programs, ESG Selection and solicitation of new CoC applications to address the identified needs.

The CoC Administrator completes regular meetings throughout the year with stakeholders directly involved with management of by name list of homeless veterans. The veteran group has identified the goal of meeting federal benchmarks for ending veteran homelessness in South Dakota in the next year. South Dakota has significantly reduced chronic homelessness and homelessness among veterans in the state in the past six months.

The CoC Administrator completes regular meetings with stakeholders directly involved with management of by name list of homeless veterans. The veteran group has identified the goal of meeting federal benchmarks for ending veteran homelessness in South Dakota in 2019. South Dakota has significantly reduced chronic homelessness and homelessness among veterans in the state in the past six months.

As indicated above, the CoC Administrator is working with the Youth Committee for implementation of a Youth Action Board by the end of 2018 and hosting a youth forum in 2019. A capacity development plan was created outlining the action steps and specified time-frame.

3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?

The planning grant funds will be utilized to pay for staff salaries, software costs and contract with third parties as deemed necessary to ensure improvement of CoC activities and outcomes. The duties of coordination, planning, data collection and evaluation takes staff time and resources. Staff will continue promoting greater transparency, accuracy, timeliness, completeness, and consistency of project performance. The ability to evaluate project performance will result in effective system performance. Accurate, consistent, and timely data

collection, continual evaluation of project level data, monitoring of CoC funded projects, and creation of incentives and enforcement of expectations are all important aspects of the Data Quality Plan that the planning grant funds with assist with.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

The ongoing daily duties and planning activities of the CoC Administrator has historically and will continue to be funded by South Dakota Housing Development Authority. The opportunity to receive planning grant funds has allowed SDHDA to contract with third parties and enhance software and services to ensure effective administration and oversight of the CoC. So much progress has been made in improving data quality including; PIT count and HIC data, project level data, HMIS data, and system level data that going forward more accurate decisions can be made in less time and the CoC can feel more confident in making decisions.

Information gathered is becoming more accurate, reliable, consistent, and timely and can be better used to address measurable needs and gaps and to more efficiently allocate and reallocate resources within the statewide CoC to meet needs evident while employing HUD best practices and adhering to program requirements. The improvements in PIT count and GIS mapping will be completed by the Data Analyst position.

3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Quarterly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

| | |
|--------------------------------------|-------------------------------------|
| Participates in CoC meetings: | <input checked="" type="checkbox"/> |
| Votes, including electing Coc Board: | <input checked="" type="checkbox"/> |
| Sits on CoC Board: | <input checked="" type="checkbox"/> |
| None: | <input type="checkbox"/> |

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? Yes

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

| Name of Group | Role of the Group (max 750 characters) | Meeting Frequency | Name of Individuals and/or Organizations Represented |
|------------------------------------|---|-------------------|--|
| Veteran Committee | Veteran's Committee and sub-committees meet weekly. The committee has been very active and this includes working with Technical Assistance provider from Corporation for Supportive Housing. The Committee oversees the by name list of homeless veterans for South Dakota. Committee members are involved in bi-weekly case conferencing of by name list of homeless veterans. The Veteran Committee assisted Coordinated Entry efforts by providing information and guidance on the use of VI-SPDAT as tool for prioritizing housing offers based upon vulnerability. | Weekly | VA,SDHDA,VOA,Cornerstone SSVF |
| HMIS Committee | HMIS Committee reviews and addresses issues associated with HMIS for the CoC. The Committee review and help with updating policies and procedures related to HMIS. Committee has been instrumental in the development of Data Quality Plan for CoC. HMIS Coommittee has worked to develop Coordinated Entry System HMIS workflow. Committee is working to develop strategies to solicit non-funded HUD agencies to utilize HMIS. | Monthly | Pathways, MSDV,ICAP, ROCS, SDHDA, VOA |
| Youth Committee | Youth Committee has been working to develop a Youth Action Board for South Dakota. The Youth Committee has been researching and distributing info to general CoC on matters related to youth homelessness. Youth Committee is exploring options for creating statewide youth forum and receiving assistance from HUD in this endeavor. | Monthly | LSS, VOA, SDHDA, SD DOE, DSS, RC School District |
| Coordinated Entry System Committee | Coordinated Entry System (CES) Committee meets bi-weekly. Committee has been working on implementation of statewide CES. Committee helped to develop policies and procedures manual for CES. The CES Committee involves regular communication of key players and component agencies of CES to problem solve, and coordinate activities. | Weekly | SDHDA,VOA,ICAP,Cornerstone,Pathways,Journey,CH CBH |
| Point-In-Time Committee | PIT Committee plans, organizes, and conducts the annual PIT Count for South Dakota. PIT Committee helps with marketing information about PIT Count and homelessness throughout state. PIT Committee members complete training in communities. | Monthly | Rapid City, ICAP,WSDCAP, ROCS,Minnehaha Co,Grow SD |

4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the  icon. To view or update a Matching source already listed, select the  icon.

Summary for Match

| | |
|-------------------------------------|----------|
| Total Value of Cash Commitments: | \$14,146 |
| Total Value of In-Kind Commitments: | \$0 |
| Total Value of All Commitments: | \$14,146 |

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

| Match | Type | Source | Contributor | Date of Commitment | Value of Commitments |
|-------|------|---------|----------------------|--------------------|----------------------|
| Yes | Cash | Private | South Dakota Hous... | 08/15/2018 | \$14,146 |

Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Private
- 4. Name the source of the commitment:** South Dakota Housing Development Authority
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 08/15/2018
- 6. Value of Written Commitment:** \$14,146

4B. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2020? Yes

2. Does this project propose to allocate funds according to an indirect cost rate? Yes

Indirect cost rate proposals should be submitted as soon as the applicant is notified of a conditional award and no later than three months after the award.

Conditional award recipients will be asked to submit the proposal or approved rate during the e-snaps post-award process.

**a. Please complete the indirect cost rate schedule below:
 (At least one row must be entered)**

| Administering Department/Agency | Indirect Cost Rate | Direct Cost Base |
|--|--------------------|------------------|
| South Dakota Housing Development Authority | 48.00% | \$73,742.00 |
| | | |
| | | |
| | | |

b. Has this rate been approved by your cognizant agency? Yes

c. Do you plan to use the 10% de minimis rate? No

3. Select a grant term: 1 Year

A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.

| Eligible Costs: | Quantity AND Description (max 400 characters) | Annual Assistance Requested (Applicant) |
|----------------------------------|--|---|
| 1. Coordination Activities | .40 FTE | \$22,633 |
| 2. Project Evaluation | .10 FTE | \$5,658 |
| 3. Project Monitoring Activities | .05 FTE | \$2,829 |

| | | |
|---|---------|----------|
| 4. Participation in the Consolidated Plan | | |
| 5. CoC Application Activities | .05 FTE | \$2,829 |
| 6. Determining Geographical Area to Be Served by the CoC | | |
| 7. Developing a CoC System | .30 FTE | \$16,975 |
| 8. HUD Compliance Activities | .10 FTE | \$5,658 |
| Total Costs Requested | | \$56,582 |
| Cash Match | | \$14,146 |
| In-Kind Match | | \$0 |
| Total Match | | \$14,146 |
| Total Budget | | \$70,728 |

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

| Document Type | Required? | Document Description | Date Attached |
|------------------------|-----------|----------------------|---------------|
| 1. Other Attachment(s) | No | | |
| 2. Other Attachment(s) | No | | |

Attachment Details

Document Description:

Attachment Details

Document Description:

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

1-Year Operation Rule.

For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Mark Lauseng

Date: 09/12/2018

Title: Executive Director

Applicant Organization: South Dakota Housing Development Authority

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

X

6A. Submission Summary

| Page | Last Updated |
|---|-------------------|
| 1A. SF-424 Application Type | No Input Required |
| 1B. SF-424 Legal Applicant | No Input Required |
| 1C. SF-424 Application Details | No Input Required |
| 1D. SF-424 Congressional District(s) | 07/25/2018 |
| 1E. SF-424 Compliance | 07/20/2018 |
| 1F. SF-424 Declaration | 07/20/2018 |
| 1G. HUD 2880 | 07/20/2018 |
| 1H. HUD 50070 | 07/20/2018 |
| 1I. Cert. Lobbying | 07/20/2018 |
| 1J. SF-LLL | 07/20/2018 |
| 2A. Project Detail | 07/20/2018 |

| | |
|--------------------------------------|-------------------|
| 2B. Description | 09/12/2018 |
| 3A. Governance and Operations | 08/02/2018 |
| 3B. Committees | 09/04/2018 |
| 4A. Match | 09/10/2018 |
| 4B. Funding Request | 08/02/2018 |
| 5A. Attachment(s) | No Input Required |
| 5B. Certification | 07/20/2018 |