

SDHHC
Policy Advisory Committee (PAC)
05/14/2020 Meeting Minutes

Members present

Joseph Tielke, Co-Chair
Kim Hansen, Secretary/Treasurer
Kathy Rutten
Alexandra Miller
Jamie Kirsch
Mark Kiepke
Anita Deranleau

Members absent

Sherry Scudder, Co-Chair
Lisa Schrader
Melanie Bliss
Montie Barkley

Other attendees (SDHDA)

Davis Schofield
Denise Albertson
Lorraine Polak

The PAC had a quorum available to proceed with our meeting.

Announcement: YHDP - on a webinar on Friday it was announced that HUD is intending to release the NOFA yet this year; so there will be a funding competition this year. Youth committee meeting coming up, so there will be discussion on moving forward with that. Due to COVID-19 being a priority the CoC NOFA will likely look different this year.

Agenda:

- Review PAC meeting minutes 4/09/2020. Alex made a motion to pass, Joseph did a second and all PAC members were in favor to pass the previous meeting minutes.

- June 16 SDHHC quarterly meeting & PAC election planning (2020 PAC Governing Members Terms, most recent PAC election letter for example). In lieu of the annual Homeless Summit we will be having a regular Homeless Consortium meeting via Skype on this date. We will need to have a discussion about how the election of new members will be held due to not meeting in person on June 16th, as this is normally done at the Homeless Summit. Sherry Scudder and Melonie Bliss' terms are up; however, people do have the option to rerun for election to the PAC. Alex suggested using an online platform for voting in members for the open positions. Davis will use the same template as last year and look into a platform. Joseph brought up the fact that the individual nominated has to be part of the CoC. Jamie suggested that we do

nominations now and set up a Survey Monkey. Davis will get a letter out; we will do the election June 16th during the Homeless Consortium meeting. Joseph mentioned that Chair, Co-Chair and Secretary/Treasurer position are one year terms and we should give others the opportunity to move into those positions.

We will elect the PAC positions Tuesday, June 16th and have a PAC meeting following the Homeless Consortium meeting (2PM).

- Draft changes discussion/report SDCES Manual (attached). HUD puts out documents (requirement assessment) the month prior. Davis went through and found only some updates needed with language and supplementing what we already had. Joseph felt some of the training items on page 13 had significantly greater expectations. This is required, so we will need to ensure these items are being met to the best of our ability. Jamie brought up Access Points and the process an agency would have to go through to be an Access Point –should any of this be incorporated in the manual? Denise mentioned that we should be more cognizant in outlining the difference between a physical access point and having access to CES.

SDHMIS SOP - SDHMIS Governance Charter, SDHHC Governance Charter – SDHHC By-Laws; info/report/discussion. Davis is working on some proposed changes to the by-laws. Lorraine gave some history on why the positions were set up as they were. Davis will send out some drafts for review. Looking at doing the same thing for HMIS and this is also part of our HMIS NOFA.

- SD Coordinated Entry System annual training July, 28-29. We are hoping this will be held in person in Pierre, but depending on COVID-19 we may have to do it virtually.
- CoC FY 2018 grant amendment opportunity. Davis will be getting in touch with grantees to discuss changes and/or spend funds we may not have.
- COVID-19 reports, updates, responses, etc. ESG 2.1 million into SD. Selection committee met and sent out announcements regarding funds available. Lorraine has a public meeting next Tuesday to work on amendments and get funding ready. Three new ESG's coming on board; nine total agencies receiving funding. The hope is that funding will be going out in the next couple of weeks. Traditional ESG funding is out, plus the additional 2020 funding. Waivers have come out for traditional funding.
- The PAC agreed to adjourn.
- Next meeting Tuesday, June 16th at 2PM MDT following the election with newly appointed PAC members.